



FOUNDATION

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IN-KIND EQUIPMENT DONATION FORM

- Submit completed form to the Foundation Office immediately upon receipt of donation.
- Provide valuation of gift including documentation from the vendor/donor/independent appraiser.
- Donor will be sent an acknowledgement letter and documentation will be forwarded to Minneapolis College's Business Office.
- If the donation is eligible for matching funds, the Dean and Faculty will be notified by the Business Office.

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Please submit this form to the Minneapolis College Foundation Office:
Amy McCarthy at amy.mccarthy@minneapolis.edu or call 612.659.6313.

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