



Please note: The intended use of this form is to allow a temporary drop below full time course load (12 credits) when eservices does not allow international F-1 students to make changes to their course registration.

Section A: Student Information

Last Name:

First Name:

StarID:

Student ID:

Date of Birth

Select Term: FALL

SPRING

SUMMER

I am requesting to drop withdraw from the following class(es):

Course ID	Subject	Number	Section	Number of Credits
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I understand that this form does not authorize me for a reduced course load for this term. I verify that after the form is processed, I will still have 12 minimum credits necessary to maintain my visa status for the selected term.

Signature

Date

Requests made after the course add/drop deadline will be processed as course withdrawals, resulting in a grade of W for the course. A W grade does not impact grade point average (GPA). No refunds for tuition are available after the 20th business day of the term (fall and spring) or as posted for summer. Requests to withdraw from a class after the withdrawal deadline will result in receiving an F on the transcript and it will affect GPA

Section B: To be Complete by International Student Services

I have reviewed the student's enrollment plan, verified they will continue to maintain visa status and approve this request

Comments:

Signature:

Date: