



Change of Major

Use this form to change your major, to add additional majors, or to indicate which catalog year you are following in your current major.

Important:

- Completion of this form does not guarantee admission to the major you select.
- You are encouraged to meet with your academic advisor before submitting a Change of Major form.
- Some majors require students to pass a criminal background check in order to proceed in the program.
- If you are receiving Veteran's Benefits, you must also notify the MCTC Certifying Official of your program change.
- International students: you must also notify an MCTC Designated School Official (DSO) of your program change.
- Majors that consist of fewer than 16 credits are not eligible for federal financial aid.

Instructions:

1. Complete form sections A, B, and C.
2. Submit this form to the Student Services Center:
 - In person: T2200. Forms submitted in person are usually processed immediately.
 - As a .pdf email attachment: records.office@minneapolis.edu
 - By mail: MCTC Student Services Center, 1501 Hennepin Ave, Minneapolis, MN 55403

Forms submitted by mail or email are normally processed within 2-3 business days after being received. You will be notified at your @go.minneapolis.edu student email account once your request has been processed.

SECTION A. Student Information		
Last Name	First Name	MCTC ID or StarID
SECTION B. Major/Program Information		
Current Major/Program		
Select one:		
<p>I plan to continue in my current major <u>and</u> would like to add the major listed below.</p> <p>I do not want to continue with my current major and would like to change my major to the one listed below.</p> <p>I plan to continue in my current major, but will follow the catalog requirements for a different academic year: _____ (example: 2012-13)</p> <p>I am no longer seeking a degree, diploma or certificate at MCTC. <i>Students with a non-degree seeking student status are not eligible for financial aid</i></p>		
New Major/Program		
SECTION C. Signature		
Student Signature		Date
SECTION D. MCTC Use Only		
ISRS updated by	Date received	Date processed (if different from received date)

Minneapolis Community and Technical College will not discriminate against any person because of race, sex, color, creed, religion, age, national origin, disability, marital status, status with regard to public assistance, sexual orientation, gender identity, gender expression, familial status, or membership or activity in a local commission. MCTC prohibits sexual harassment and sexual violence.

This document can be made available in alternative formats to individuals with disabilities by calling Disability Services at 612-659-6730 or Minnesota Relay Service at 711 or 1-800-627-3529 or by email at disability.services@minneapolis.edu.